

BEFORE

Thomas Moss

Home Address:

73 Seaford Road
Cutnsl Green
WR9 0DH

Tel: 078 2977 6248
Email: thomasmos@gmail.com

Personal Profile:

I am a strong academic with grade A results. I have good business acumen with a desire to learn and grow. I am a highly motivated and enthusiastic team player with leadership qualities. I have a keen interest in cars with a passion for building and engineering.

I am a keen supporter of Formula 1 and have visited the Malaysian Grand Prix, the Monaco Grand Prix, the Spanish Grand Prix and the British Grand Prix. I have also attended the Goodwood Festival of Speed numerous times and been a participant and displayed our cars at the Beaulieu Supercar Show and the F1 Supercar Show.

I hold a British passport as well as a full UK driving license.

Education:

September 2016 – 2017
University - Accounting and Finance (MSc) Master's of Science Awaiting Results

September 2013 – 2016
University - Business Management (BA) Hons
Graduated with a Second Class

September 2011- July 2013
School
A-Levels: Maths, Physics, Business Studies and English

July 1999- May 2011

AFTER

Thomas Moss

Motor Vehicle Enthusiast
High Academic Achiever

73 Seaford Road
Cutnsl Green
WR9 0DH

078 2977 6248

thomasmos@gmail.com

in/thomasmos

Professional Profile

A motor vehicle enthusiast with a genuine passion for all things relating to the sale, maintenance, repair and racing of high performance cars and motorbikes. Educated to postgraduate level, with a strong academic background in various topics ranging from business management, business processes and principles of marketing through to accounting and finance. Adopts a logical, pragmatic and analytical approach to problem solving, continually looking for new ways to improve performance and efficiency of a business and a vehicle. An incredibly motivated team player and leader with excellent communication skills and the ability to develop positive relationships at all levels.

Education

MSC Accounting & Finance 2016 - 2017
University

NOTABLE MODULES

- Financial Accounting & Financial Management; Management Accounting; International Money & Finance; Financial Reporting; Auditing & Control

BA (Hons) Business Management – Second Class 2013 - 2016
University

NOTABLE MODULES

- Strategic Management; Managing Organisational Change; Integrated Business Simulation; Managing People; Management Skills; Managing Business Processes; Accounting Information for Business; Principles of Marketing

High School 2011 - 2013

A LEVELS: Mathematics, Physics, Business Studies and English

High School 1999 - 2011

IGCSES: Including English Literature & Language (A*) and Mathematics (A)

Work Experience

Trainee Workshop Technician 06/2013 - 09/2014
Company

- Worked alongside the panel beater to repair various vehicles, including complex prepping of items prior to painting
- Supported the Floor Manager and other members of staff with a range of day-to-day tasks
- Utilised business skills acquired during university studies to assist with business administration and accounting functions
- Acquired invaluable leadership capabilities by helping a new employee to understand their job role

Trainee Technician 07/2012
Company

- Routine servicing and complex repairs of numerous Ferrari and Maserati vehicles under the supervision of the Head Technician
- Gained in-depth knowledge about high performance cars and how they work
- Successfully handled complex situations and performed routine tasks with efficiency

BEFORE

School
IGCSE: A* English language and English literature, A in Maths, A in Physics, B in Chemistry, B in Second Language Hindi

Experience:

Company (July 2012):

I spent a month working at Joe Macari's garage, an official Ferrari and Maserati service center. I worked under their head technician, Paul Murphy, working on numerous cars, which required different kinds of jobs to be done on them. These varied from routine services to some cars with more complicated problems. Working with Paul, I gained a much more in depth knowledge about cars and how they work and I would like to continue to grow that knowledge throughout my life as I still have a lot more to learn.

I also learnt how to tackle complex situations that seem uncommon to most, as well as to deal with tasks that seem mundane, in the most efficient way.

Project (September 2011 – July 2013):

During my studies at High School I took part in a number of hobbies and activities. Being passionate about automotive engineering and design, I joined a small student group to build a Caterham 7 kit car.

We set clear time scales and assigned tasks for each of us to complete at the start of the build process. In order to finish the project on schedule we worked closely together as a team and assisted each other through out, adapting the plan as required. I believe this helped shape and further develop my organizational, project management and team working skills.

Company (June 2013- September 2014):

During my time at Company (a local car body shop), I worked with the panel beater, Mr Thomas Sizenckiely, learning and aiding him with the repairs of various vehicles on a day to day basis. Under the guidance of Mr Jason Munday (the floor manager) and the other staff available, I also aided the company in numerous other ways, as they saw fit. This included tasks that varied from the simplicities of emptying trash cans, to the more complex prepping of items before they were painted,

AFTER

Thomas Moss

Motor Vehicle Enthusiast
High Academic Achiever

73 Seaford Road
Cutnsl Green
WR9 0DH

078 2977 6248

thomasmoss@gmail.com

in/thomasmoss

Professional Profile

A motor vehicle enthusiast with a genuine passion for all things relating to the sale, maintenance, repair and racing of high performance cars and motorbikes. Educated to postgraduate level, with a strong academic background in various topics ranging from business management, business processes and principles of marketing through to accounting and finance. Adopts a logical, pragmatic and analytical approach to problem solving, continually looking for new ways to improve performance and efficiency of a business and a vehicle. An incredibly motivated team player and leader with excellent communication skills and the ability to develop positive relationships at all levels.

Education

MSc Accounting & Finance University 2016 - 2017

NOTABLE MODULES

- Financial Accounting & Financial Management; Management Accounting; International Money & Finance; Financial Reporting; Auditing & Control

BA (Hons) Business Management – Second Class University 2013 - 2016

NOTABLE MODULES

- Strategic Management; Managing Organisational Change; Integrated Business Simulation; Managing People; Management Skills; Managing Business Processes; Accounting Information for Business; Principles of Marketing

High School 2011 - 2013

A LEVELS: Mathematics, Physics, Business Studies and English

High School 1999 - 2011

IGCSES: Including English Literature & Language (A*) and Mathematics (A)

Work Experience

Trainee Workshop Technician Company 06/2013 - 09/2014

- Worked alongside the panel beater to repair various vehicles, including complex prepping of items prior to painting
- Supported the Floor Manager and other members of staff with a range of day-to-day tasks
- Utilised business skills acquired during university studies to assist with business administration and accounting functions
- Acquired invaluable leadership capabilities by helping a new employee to understand their job role

Trainee Technician Company 07/2012

- Routine servicing and complex repairs of numerous Ferrari and Maserati vehicles under the supervision of the Head Technician
- Gained in-depth knowledge about high performance cars and how they work
- Successfully handed complex situations and performed routine tasks with efficiency



EXAMPLE #6 A before and after look at a CV (or Resume) that has been worked on and rewritten by one of our experienced writers as part of our professional CV Writing Service (or Resume Writing Service).

HAVE YOUR CV (OR RESUME) WRITTEN BY THE EXPERTS

WWW.JAMESINNES.GROUP

BEFORE

and even the diverse tasks of aiding the company accountant in his duties, as it coincided with my university studies. Due to the variation of tasks I was asked to carry out, I learnt to listen carefully and quickly understand what was required.

Nevertheless, I never hesitated to ask for help if I wasn't sure of what I was doing. Upon my last month in the company, I aided in helping a new employee understand the job he would be carrying out, helping me further develop my leadership qualities. It was during my time here, that I learned to develop a more rigid work structure and was able to improve my time management skills as to ensure I was punctual on my arrival time every morning. On numerous accounts, I had worked overtime in order to ensure the completion of a task or if I was requested to do so by any of the staff, since I was aiding the company in numerous different aspects. This involved a few circumstances in which I worked till as late as 8pm (starting every morning at 8am) in order to ensure a satisfactory result on my given tasks for the day.

I truly enjoyed my time working at Ambassador Coachworks, despite my time there being possibly interpreted as "overworked" by any third-party onlooker. However, I was forced to terminate my employment contract early in September 2014 due to the fact that my second year at university was on the horizon and I was unable to fit in any working hours with my new university schedule. I am still in contact with everyone from Ambassador Coachworks and do visit them from time to time.

Green Projects

When I was 13, alongwith my father, we designed a waste to hot water heating plant for a swimming pool. The design was based on using bio- degradable waste from the plantation to burn generating heat. A heat exchanger then transferred this energy into the swimming pool water. The left-over ash was combined with the remaining biodegradable matter and converted into organic compost. This was then used to fertilize the following years crop. We found this to be a very economical and a green way to heat a pool and is the first of its kind in India.

Charity

AFTER

THE ORIGINAL DOCUMENT HAS BEEN CONDENSED TO A RECOMMENDED LENGTH AND AS A RESULT IS CLEARER AND MORE SUCCINCT.

BEFORE

After completing my boarding school at School, United Kingdom, I remained in contact with the faculty there. I then set up a charity trip wherein students junior to me (those studying in the sixth form) would undergo a selection process in order to help raise money for an underprivileged school in India. I was very involved with the selection process, being careful to choose those students who I thought would best benefit this charity. After the selection process was complete, these students would raise money for the underprivileged school with ideas they came up with. This included charity bake sales, hand car washes etc. After the money was raised, documented and collected, the children were all flown to India where they would stay as guests in our house.

They would then spend a week interacting, teaching and seeing how their money benefitted the school. After two years of this trip, the underprivileged school we built and provided, a fully floodlit volleyball court, a stage in order to host performances on, fully functioning lights and fans in their classrooms and separate boys' and girls' toilets. I am still in touch with many of the students who came on these trips, and this has given me the opportunity to get to know many more new and interesting people. The planning required to have a successful trip annually is very intense as there are numerous health and safety concerns to be taken into consideration and dealt with accordingly. The charity trip was such a success, we were documented and featured with a 15min story on the local news in India.

Social Networking:

I have social networking accounts on almost all the latest networking platforms, including Facebook, Instagram and Twitter. I have a good knowledge on how to build and use these accounts, as my old Instagram account had grown to almost 11 thousand followers before I was forced to terminate it for personal reasons.

I had no financial reason to try and grown my social networking profiles, so they have all been grown through my own motivation. I have been self-motivated with no reward other than the benefit of knowing I have created a successful account that has grasped

AFTER

THE ORIGINAL DOCUMENT HAS BEEN CONDENSED TO A RECOMMENDED LENGTH AND AS A RESULT IS CLEARER AND MORE SUCCINCT.



EXAMPLE #6 A before and after look at a CV (or Resume) that has been worked on and rewritten by one of our experienced writers as part of our professional CV Writing Service (or Resume Writing Service).

HAVE YOUR CV (OR RESUME) WRITTEN BY THE EXPERTS

WWW.JAMESINNES.GROUP

BEFORE

the interest of others. Social networking has led me to meet many interesting people that I wouldn't have met otherwise.

Hobbies:

Since the age of four I have been riding and driving Petrol engine vehicles. At the young age of four my father bought me my first petrol engine quad which was capable of speeds of about 20 mph. I presently also have a Yamaha 350 Warrior Quad and two dune buggies of which One is a manual transmission 650cc off-road buggy capable of speeds up to 80 mph. I enjoy riding two motocross bikes, a Honda CR85R and a Yamaha YZ450F. The various mountainous trails I ride require balance and patience to successfully navigate through challenging terrain. I have had many small accidents but have always worn appropriate body protection and have come off with bruises. I also race my rear wheel drive, manual transmission, 650cc dune buggy through similar terrain.

During my time at School, I also learnt how to fully ride a horse starting from the very basics having never ridden a horse in my life before.

With a fully equipped and completely portable DJ set up, I have been requested to DJ at numerous flat parties and other events during my time at Kingston University. All of these events have so far been successful without any major incident. Although there were a few minor issues that arose, they were all rectified in order to ensure a successful outcome with satisfied customers.

AFTER

THE ORIGINAL DOCUMENT HAS BEEN CONDENSED TO A RECOMMENDED LENGTH AND AS A RESULT IS CLEARER AND MORE SUCCINCT.